

Non 10+1

ADMINISTRATIVE PROCEDURE

5200

SEQUOIAS CCD

Student Services

STUDENT HEALTH SERVICES

General

The Student Health Services Program is funded by the Student Health Fee as established by Board Policy 5030. Intermittent, alternative funding sources from special projects, partnerships with community providers and agencies, grants and programs provide supplemental income for program/service enhancement. Students enrolled in any credit course are provided services without additional cost, with the exception of minimal charges approved by the Health Services Staff in consultation with the Medical Advisor/Physician and endorsement of the Health Advisory Team.

The Health Services ~~Advisory Team~~, **Staff and Medical Advisor, using Mother Lode, data, EHR statistics and health center survey data, will chaired by director** ~~Coordinator has representation from contracted Medical Advisor, Faculty (COSTA), Classified (CSEA), Administration, student, and community organizations. Team functions and responsibilities include: evaluation of~~ **evaluate** ~~current services relative to college needs, review of health fee income and expenditures, development of recommendations for expansion, improvement and enhancement of program services. to the~~ **director** ~~Coordinator and college administrators.~~

The primary Student Health Center with its wide variety of programs and staff is established at the Visalia campus. Similar services are delivered on the Hanford and Tulare campuses. Services are available during the traditional academic year, fall and spring semesters and portions of the summer sessions.

Student health fee funds are restricted to the delivery of services to registered students only. Services provided to District employees are limited to first-aid/emergency care, health screening services during campus-wide health promotion events, and scheduled Employee Wellness activities when alternate funding is available. Mandated employee Tuberculosis testing and other health screenings/clearances, and designated employee-required Hepatitis B vaccination are funded by the District. Flu vaccination and other immunizations and services are paid by the employee at time of service.

Staffing

The Student Health Services **Director** ~~Coordinator~~ must fulfill the minimum qualifications for a Health Services program supervisor as outlined in Title 5 (California Registered Nurse License, Master's Degree in health related field – or equivalency. ~~and Public Health Nurse Certificate.~~)

Permanent and contracted non-teaching faculty and permanent and part-time classified staff positions are utilized within the department appropriate to the level of service and

funding capabilities.

Federal Work Study and Cal-WORKS student employees perform a variety of office support activities including reception, clerical, and outreach duties.

The Physician Medical Advisor from the community is contracted hourly to provide medical oversight, review and approval of protocols and procedures, consultation to professional nursing ~~staff, and mental health staff. representation on Health Services Advisory Team and Program Review Team.~~

Full-time ~~A part-time adjunct~~ Licensed Marriage Family Therapists or Licensed Clinical Social Workers provides supervision for CSW and MFT practicum and intern students who deliver psychological counseling services.

Required licensure and certifications for all professional staff are verified upon hire and monitored annually or as indicated by renewal date.

Clinical Care Services

Education Code Section 76355 authorizes community colleges to offer health supervision and services, and to charge all registered students a fee for those services (AB 982). Title 5, California Code of Regulations, established the types of health services a District may offer and specified the types of expenses for which the health services fees may be used.

The majority of services provided by the Student Health Center are provided by District-employed California State Licensed Registered Nurses. A practicing/licensed physician from the community serves as a Medical Advisor and consultant on a contractual basis at an agreed hourly fee-for-service rate. Expanded services may include contracts and/or employment with community providers, i.e. mid-level nurse practitioners, medical assistants, and licensed intern/trainee mental health practitioners under the supervision of the contracting/district agencies.

Clinical Care Services include:

- A. Registered Nurses provide health care within their scope of practice and licensure as established by the Registered Nurse Practice Act which may include assessment, intervention and referral for acute/episodic physical conditions. Standardized Protocols and Procedures are developed in consultation with the Health Services Coordinator, Medical Advisor and Advisory Team. Included are specific parameters for Clinical Laboratory Improvement Amendments Certificate of Waiver (CLIA) approved laboratory testing, immunizations, over-the Counter medications and approved procedures, with the exception of on-campus accident or injury that may be covered by Worker's Compensation or student accident insurance; uninsured students requiring services or supplies not available under protocol are assisted in referral to appropriate community resources where they are subject to the burden of any

associated cost. Students with insurance are referred to their private physician or usual source of medical care when need is indicated. Ongoing clinical care for chronic, long-term conditions is not provided, however, periodic monitoring of certain conditions (diabetes/glucose testing, hypertension/blood pressure monitoring/cholesterol-lipid screening) for self-management and maintenance is available between scheduled physician visits.

B. First Aid and Basic Emergency Care

District Police and/or local police agencies respond to all emergency calls on the three campuses. Students who can safely transport themselves to the Health Center will be assessed and provided first aid, basic emergency care, treatment and/or emergency transportation to a local healthcare facility if indicated. Administration is to be notified whenever a student is transported by ambulance. The student's name is omitted in notification in compliance with HIPAA regulations.

Health Center nurses and District Police are trained and certified in Cardio-Pulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) use. Providers employed by Student Health Services with other specialized emergency care certifications will not be limited from using their skills in emergency situations, as long as all mandated and procedural requirements are followed. Student Health Services licensed personnel may provide consultation to other employees regarding emergency procedures at off-campus sites. If students are too injured or ill to safely transport themselves to the Health Center, emergency services are activated through a 911 call.

C. Health Appraisal

Health screenings are provided by qualified personnel, including blood pressure checks, basic vision and hearing screenings and CLIA waived laboratory tests. Health risk assessment services are provided by a variety of professionals, with appropriate counseling and referrals which may include: administration of American College Health Association Health Risk Assessment Survey, depression screening, glucose/diabetes screening, blood pressure and cholesterol/triglyceride screening, eating disorder assessment, sexually transmitted infection/HIV and pregnancy screening.

D. Communicable Disease Control

Surveillance and screening for a variety of communicable/infectious diseases, treatment, case management support services, immunizations and other prevention services are provided by Health Services licensed staff in collaboration with the Tulare County Department of Health and Human Services to control potential outbreaks of communicable diseases on the college campus. Mandated reporting of all designated communicable diseases to the local health jurisdiction is executed per protocol.

Immunization and tuberculosis (TB) skin testing are provided to students and employees under county protocol, based on public health and national college health standards. Student Health Services provides assistance to all students in meeting matriculation requirements that facilitate program access, i.e., college transfer, Registered Nursing and Allied Health programs, Child Development, student employees, district employee TB clearance and Hepatitis B immunization (for designated/at risk employees only).

E. Reproductive Health Care

Health Center staff may provide reproductive health care within their scope of practice, or these services may be contracted with third-party agencies to include ~~In partnership and contractual agreement with third-party agencies,~~ **comprehensive reproductive health services such as:**

sexual health/risk taking assessment and counseling, sexually transmitted infections (STI) testing and treatment, pregnancy testing/counseling and referral, screening for cervical and breast cancer, contraceptive supplies and health education. These are provided for both female and male students.

Mental Health Care

Mental, emotional and personal counseling services are provided at the Health Center through supervised psychology internship/trainee structured program with Master's level and graduate psychology practicum and intern students. Contractual agreements are made and implemented with qualified students and multiple private/state/university colleges to provide quality counseling services. Required on-site supervision of student-counselors is provided by ~~a part-time,~~ **full-time** Master prepared contracted, non-teaching faculty member who ~~are is a~~ Licensed Clinical Social Workers or a Licensed Marriage Family Therapists.

A. Crisis Management

District Police are called first to respond to psychological emergencies on campus. Assessment of student needs for further evaluation may be conducted at the Health Center or by an outside agency to make appropriate referrals or arrange emergency transport for additional care. Licensed therapists, counseling practicum/interns (when available) and staff nurses provide crisis evaluation, intervention and referral services for all drop-in crises during open hours of clinic operation.

The District's **Resolution and Advocacy Department (RAD)** ~~Behavior Intervention Team (BIT)~~ includes representation from District Police, Dean of Student Services, ~~Health Center Coordinator~~ and a Health Center licensed mental health counselor. ~~The BIT~~ **RAD** assists in the interdisciplinary case management of students that are in crisis and/or disrupting the educational environment due to behavioral problems.

B. Short-term Psychological/Personal Counseling

Short-term therapy, consisting of six to eight sessions, is provided by the

counseling supervisor and practicum interns/trainees (under previously described faculty supervision) to students through self-referral or referral by Health Services or other faculty/staff. Student mental health assessment may include but is not limited to: suicide ideation and prevention, stress management, drug/alcohol intervention, eating disorder evaluation and intervention and or therapeutic treatment of psychological difficulties that impact academic performance and retention. Length of treatment is considered a clinical decision that is based on the specific needs of each student and his/her progress over time. Direct care for diagnosed chronic/long-term conditions, i.e., schizophrenia, bipolar disorder, and personality disorder, is not provided, however, students are assisted with referral to appropriate community resources and supportive services as needed when on campus.

Incident Reports and Insurance Forms

A. Student Injuries

Incident reports of on-campus or college sponsored activity accident or injury are generated through the Health Center in conjunction with nursing assessment when possible. A finished report, (consisting of a HIPAA Individual Authorization and **Student and Sports Accident Claim Form**) ~~Accident Claim Verification~~ is sent to ~~the Student and Athlete Insurance Network.~~ **BMI Benefits.** Both **These** forms along with the Incident Report and verification are forwarded to the Executive Administrative Assistant in Administrative Services.

B. Employee or Student Worker Injuries

Employees injured on campus or student workers injured on the job must report injuries to Human Resources for the completion of appropriate Workers' Compensation forms and referral to designated care provider for evaluation and treatment.

C. Intercollegiate Sports Injuries

Intercollegiate sports injuries are reported to the Athletic Department for evaluation, treatment, and completion of appropriate forms for student accident insurance processing.

Documentation is maintained for seven (7) years.

Medical Records

Medical Records, maintained in an Electronic Health Records format, reflect accurate and timely documentation of all clinical encounters with students and employees. Records are maintained, in accordance with state and federal statute, for seven years following the last date of service. In accordance with mandated HIPAA (Health Insurance Portability and Accountability Act) federal regulations, medical records in part,

or in full, may be released only upon written subpoena, or to the student and/or his/her designated outside health agencies/providers/individuals upon written authorization by and consultation with the student. Students may be charged a fee to obtain copies of medical records.

Confidentiality/Mandated Reporting

All contacts with Student Health Services are kept confidential, in accordance with the above HIPAA protections, with the following exceptions, which are specified by law:

1. When the student is determined to be a threat to self or others.
2. When information is revealed to a staff member about an episode of child or elder abuse.
3. When diagnosis of a “reportable communicable disease” mandates official notification of the local Public Health Authority.

Health Promotion and Education

Student Health Services staff integrates health counseling and education into each personal encounter with students and staff, with the conviction that “every encounter is a teachable opportunity.” Collaboration with academic departments and faculty frequently include classroom presentations on a variety of health topics as curriculum infusion/integration components. Health risk assessment surveys and announcements of new services include classroom delivery. **Monthly Health** events are scheduled in outdoor facilities or classrooms to provide physical/mental health education to promote student success through health promotion and disease prevention.

~~**Student Health Center in collaboration with COS programs and community agencies** Collaboration with Tulare County Department of Health and Human Services programs and staff and other private, public and non-profit community agencies facilitates programming of multiple health promotion and awareness events throughout the year, including: regularly scheduled blood and bone marrow drives, **may include health promotion and awareness events, such as; immunization clinics,** health fairs, alcohol/tobacco and other drug prevention events, women’s health, cancer and cardiovascular health, sexual health and relationship violence and assault prevention awareness, HIV prevention and other relevant college health topics.~~

A broad selection of health education resources, including pamphlets and brochures, videos, books, periodicals and other media are available for student use.

An interactive web page is maintained and updated to reflect current information and authenticity of resource links.

Collaboration with Campus Newspaper staff and reporters, and the District’s Public Information Officer, as well as use of the Event Calendar, Electronic Campus Messaging Sign, posters, banners, display cases and special event hanging signs, combined with staff and student advocacy are effective outreach and marketing strategies.

Teaching and Research

~~Student Health Services provides clinical learning and skills practice opportunities for students in the RN Program, **Service** learning for student employees through the Federal Work Study and Cooperative Education Programs, and mentoring to students, staff and community organizations.~~

With assistance and guidance from the Director of Research, Planning, and Institutional Effectiveness, a variety of research is may be conducted in Student Health Services, both for Program Review and clinically based purposes through health and needs assessment surveys, point of service contacts and satisfaction surveys, demographic and utilization patterns and program and staff evaluation.

A centralized, confidential medical management information software system is utilized in collecting data and maintaining medical record documentation. Data that may identify specific student information by name is never used in reporting or research activities.

Approved: December 11, 2007
Revised: November 14, 2016
Revised March 13, 2025

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BOARD POLICY

5200

SEQUOIAS CCD

Student Services

STUDENT HEALTH SERVICES

Student health services shall be provided in order to contribute to the educational aims of students by promoting physical and emotional well-being through health-oriented programs and services.

Reference: Educ. Code Section 76401

Adopted: February 11, 2008

Revised: November 14, 2016

Revised March 13, 2025

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ADMINISTRATIVE PROCEDURE

5210

SEQUOIAS CCD

Student Services

COMMUNICABLE DISEASE

The District will:

1. Cooperate with local health officers in measures necessary for the prevention and control of communicable diseases in students; and
2. Comply with any immunization program required by State Department of Health Services regulations.

Approved: December 11, 2007

Revised: November 14, 2016

Non 10+1

BOARD POLICY

5210

SEQUOIAS CCD

Student Services

COMMUNICABLE DISEASE

The Superintendent/President, in accordance with local public health regulations, shall ensure the District cooperates with local health officers and complies with state regulations with respect to the prevention, surveillance, early detection and control of communicable diseases in the campus student and staff population.

See Administrative Procedures 5210.

Reference: Educ. Code Section 76403; California Department of Health Services;
Centers for Disease Control; Tulare County Department of Health and
Human Services

Adopted: February 11, 2008

Revised: November 14, 2016